

## **SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN**

This is the Leader of Council's provisional forward plan for the four months starting November 2018. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a monthly basis. The Plan is published in hard copy and on the Council's website ([www.southhams.gov.uk](http://www.southhams.gov.uk))

**Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.**

*The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.*

*Cllr John Tucker – Leader of the Council*

*Cllr Simon Wright – Deputy Leader*

*Cllr Keith Wingate – lead Executive Member for Business Development*

*Cllr Rufus Gilbert – lead Executive Member for Commercial Services*

*Cllr Hilary Bastone – lead Executive Member for Customer First*

*Cllr Nicky Hopwood – lead Executive Member for Customer First and Support Services*

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Services Section on 01803 861185 or by e-mail to [member.services@southhams.gov.uk](mailto:member.services@southhams.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown**

## INDEX OF KEY DECISIONS

Service	Title of Report and summary	Lead Officer and Executive member	Anticipated date of decision
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### KEY DECISIONS:

For the purpose of the Executive Forward Plan, a key decision is a decision that will be taken by the Executive, and which will satisfy either of the following criteria:

‘to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates

(For this purpose significant expenditure or savings shall mean:

Revenue – Any contract or proposal with an annual payment of more than £50,000; and

Capital – Any project with a value in excess of £100,000); or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority, in the opinion of the Monitoring Officer (or the Democratic Services Manager in his/her absence).

A key decision proforma will be attached for each key decision listed above.

**OTHER DECISIONS TO BE TAKEN BY THE EXECUTIVE**

<b>Service</b>	<b>Title of Report and summary</b>	<b>Lead Officer and Executive Member</b>	<b>Decision maker</b>	<b>Anticipated date of meeting</b>	
				<b>Executive</b>	<b>Council</b>
Customer First	<b>Brixton Community Housing Scheme</b>	RE/Cllr Tucker	Council	22 November 2018	6 December 2018
Strategy and Commissioning	<b>Commercial Development Opportunities</b>	DA/Cllr Tucker	Council	22 November 2018	6 December 2018
Customer First	<b>Council Tax Reduction New Scheme</b>	IB/Cllr Bastone	Council	22 November 2018	6 December 2018
Commercial Services	<b>Waste and Cleansing Procurement</b>	HD/Cllr Gilbert	Council	22 November 2018	6 December 2018
Strategy & Commissioning	<b>Adoption of Health and Safety Policy Statement</b>	IL/Cllr Tucker	Council	22 November 2018	6 December 2018
Commercial Services	<b>Public Conveniences</b>	CA/Cllr Gilbert	Council	22 November 2018	6 December 2018
Support Services	<b>Revenue Budget Monitoring to September 2018 (quarter 2 position)</b>	PH/Cllr Wright	Executive	13 December 2018	21 February 2019
Support Services	<b>Capital Budget Monitoring to September 2018 (quarter 2 position)</b>	PH/Cllr Wright	Executive	13 December 2018	21 February 2019
Support Services	<b>Write Off Report – Quarter 2 2018/19</b>	LB/Cllr Wright	Executive	13 December 2018	21 February 2019
Support Services	<b>Draft Revenue Budget Proposals 2019/20</b>	LB/Cllr Tucker	Council	13 December 2018	21 February 2019
Support Services	<b>Draft Capital Programme Proposals 2019/20</b>	LB/Cllr Tucker	Council	13 December 2018	21 February 2019
Customer First	<b>Section 106 Spend</b>	AH/Cllr Bastone	Executive	13 December 2018	21 February 2019
Customer First	<b>Joint Local Plan</b>	TJ/Cllr Bastone	Council	7 February 2019	21 February 2019
SLT	<b>Peer Review Report</b>	SH/Cllr Tucker	Council	7 February 2019	21 February 2019
Commercial Services	<b>Fleet Replacement Programme – deferred to 2019</b>	HD/Cllr Gilbert	Council		

Customer First	<b>Coastal Concordat – deferred to 2019</b>	RS/Cllr Bastone	Council		
Customer First	<b>Adoption of Clean Air Strategy – deferred to 2019</b>	IL/Cllr Hopwood	Council	7 February 2019	21 February 2019
Customer First	<b>Adoption of Business Continuity Plan – deferred to 2019</b>	IL/ Cllr Hopwood	Council	7 February 2019	21 February 2019

**\* Exempt Item (This means information contained in the report is not available to members of the public)**

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

SM – Steve Mullineaux – Group Manager Support Services and Customer First

LB – Lisa Buckle –s151 Officer

HD – Helen Dobby – Group Manager Commercial Services

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

AR – Alex Rehaag – Specialist Place and Strategy

TJ – Tom Jones – COP Lead Place Making

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team

CB – Chris Brook – COP Lead Assets



